



NEW HOME MAINTENANCE SCHEDULE

ITEM	ONCE A MONTH	SPRING	SUMMER	FALL	WINTER
EXTERIOR					
Check and clean sump.		✓			
Check grades around house and fill in low areas.		✓			
Check exterior caulking and recaulk if necessary.		✓		✓	
Check weather-stripping and adjust if necessary.				✓	
Clean exterior cladding.			✓		
Clean gutters and down spouts.		✓		✓	
Check roof for defects.		✓		✓	
Check foundation and concrete slabs for signs of leakage or damage.			✓		✓
INTERIOR FINISHES					
Recaulk showers and countertops if necessary.		✓			
Seal grout.			✓		
Lubricate door hinges.		✓			
Wash range hood filter.			✓		
PLUMBING					
Disconnect hoses and drain hose bibs.				✓	
Blow out sprinkler lines.				✓	
Drain and refill hot water tank.			✓		
ELECTRICAL					
Check GFI circuits	✓				
Check smoke/carbon monoxide detectors	✓				
HEATING					
Clean fireplace, furnace and filters.			✓		✓
Service heating system.			✓		✓